

CORNERSTONE ORTHOPAEDICS AND SPORTS MEDICINE, P.C.

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Patient Authorization for Release of Health Records to External Parties

Please be advised we have 30 days to complete delivery of all Medical Records requests, however, we will do our best to accommodate urgent deadlines. If pick up option is selected, Medical Records will call when records are ready.

❖ I authorize Cornerstone Orthopaedics to disclose information from the health records of:

Patient: _____ **Date of Birth:** _____

To: Self _____ or the following recipient: _____

Address: _____ **City, State, Zip:** _____

Phone: _____ **Fax:** _____

❖ **Action requested for records:** Electronic Media (disc) Fax Mail *Patient Portal

Pick up location: St. Anthony North 144th Ave Westminster Lutheran Parkway Wheat Ridge Superior

*Patient must enroll in Cornerstone’s secure Patient Portal through **NextMD** to receive a copy of their medical records in electronic form. We will need a valid email address to provide you with a token and you will need to respond via your email account to complete the enrollment process. Please request further information as well as your token from our medical records staff upon completion of this form.

❖ **Treatment Dates:** From: _____ To: _____

Specific information to be released:

- Entire Health Record (including, but not limited to, information regarding medical/health treatment, insurance, demographics, referral documents, **and records from other facilities, including primary care and other specialists in the iPN network.**)
- Cornerstone Orthopaedics Medical Health Records. **Note: If you are seen by a physician in any iPN practice, your past medical history, including medications, will be included with the Cornerstone records. If you wish to exclude any of this information, you must specify in detail what information you wish for us to exclude below, under other.**

- Imaging Films (**\$5 Charge, turnaround time of 72 hours**)
- Progress Notes
- Radiology Reports
- Operative Reports
- Laboratory Reports
- Photographs/Videotapes
- Other (Specify): _____
- Consultation Reports
- Billing Records

I give specific authorization to disclose the following information if applicable:

- HIV test results
- Documentation of Aids diagnosis
- Drug & alcohol abuse treatment records
- Psychiatric/Mental Health treatment records

I understand that I may withdraw or revoke my permission at any time. If I withdraw my permission, my information may no longer be used or released for the reasons covered by this authorization. However, any disclosures already made with my permission are unable to be taken back. **I may revoke this authorization at any time by notifying Cornerstone Orthopedics in writing.**

My treatment will not be based on the completion of this authorization form. If the information to be released by this authorization is re-released by the person or organization that receives it, the information may no longer be protected by Federal or Colorado privacy regulations.

Unless revoked earlier, this authorization is valid for **one year** unless otherwise specified here: _____

I release the individual or organization named in this authorization from legal responsibility or liability for the disclosure of the records as authorized on this form. I understand that this authorization is voluntary and that I may refuse to sign it. I will be provided a copy of this signed authorization, if requested. A photocopy of this authorization is as valid as the original.

Signature of Patient or Patient Representative

Date

Printed name of Patient or Patient Representative

Relationship to Patient