

CORNERSTONE ORTHOPAEDICS AND SPORTS MEDICINE, P.C.

3 Superior Drive, Suite 225 Superior, CO 80027 Ph: 303-665-2603 Fax: 303-665-2605

Patient Authorization for Release of Health Records to External Parties

Please be advised we have 30 days to complete delivery of all Medical Records requests, however, we will do our best to accommodate urgent deadlines. If pick up option is selected, Medical Records will call when records are ready.

❖ I authorize Cornerstone Orthopaedics to disclose information from the health records of:

Patient: _____ Date of Birth: _____

❖ To: **Self** _____ or the following recipient: _____

Address: _____ City, State, Zip: _____

Phone: _____ Fax: _____

❖ **Action Requested for Records:** Electronic Media (disc) _____ Fax: _____ Mail: _____ *Patient Portal: _____
Pick up location: St. Anthony North 144th Ave Westminster _____ Lutheran Parkway Wheat Ridge _____ Superior _____

*Patient must enroll in Cornerstone’s secure Patient Portal through **NextMD** to receive a copy of their medical records in electronic form. We will need a valid email address to provide you with a token and you will need to respond via your email account to complete the enrollment process. Please request further information as well as your token from our medical records staff upon completion of this form.

❖ **Dates of Treatment:** From: _____ To: _____

Specific Information to be Released:

- Entire Health Records (including, but not limited to, information regarding medical/health treatment, insurance, demographics, referral documents, **and records from other facilities, including primary care and other specialists in the iPN network.**)
- Cornerstone Orthopaedics Medical Health Records. **Note: If you are seen by a physician in any iPN practice, your past medical history, including medications, will be included with the Cornerstone records. If you wish to exclude any of this information, you must specify in detail what information you wish for us to exclude below, under Other.**
- X-ray films or other images (there will be a **\$5.00 charge** for copying images to CD, turnaround time of 72 hours.)
 - Progress Notes
 - Laboratory Reports
 - Consultation Reports
 - Radiology Reports
 - Photographs/Videotapes
 - Records from other facilities
 - Operative Reports
 - Discharge Summary
- Other(Specify): _____

I give specific authorization to disclose the following information if applicable:

- HIV test results
- Documentation of AIDS diagnosis
- Drug and alcohol abuse treatment records
- Psychiatric/Mental Health treatment records

I understand that I may withdraw or revoke my permission at any time. If I withdraw my permission, my information may no longer be used or released for the reasons covered by this authorization. However, any disclosures already made with my permission are unable to be taken back. **I may revoke this authorization at any time by notifying Cornerstone Orthopedics in writing.**

My treatment will not be based on the completion of this authorization form. If the information to be released by this authorization is re-released by the person or organization that receives it, the information may no longer be protected by Federal or Colorado privacy regulations.

Unless revoked earlier, this authorization is valid for **one year** unless otherwise specified here: _____

I release the individual or organization named in this authorization from legal responsibility or liability for the disclosure of the records as authorized on this form. I understand that this authorization is voluntary and that I may refuse to sign it. I will be provided a copy of this signed authorization, if requested. A photocopy of this authorization is as valid as the original.

Signature of Patient

Date

Printed name of Patient or Patient Representative

Relationship to Patient